

This brochure is designed to inform you about the Graffiti Program and its compliance with the Indianapolis/Marion County Revised Code.

## DID YOU KNOW?

- 1. Purpose.** The Graffiti program is designed to help clean up properties and beautify our city, not re-victimize citizens.
- 2. Responsibility.** It is the duty of both the owner of the property to which the graffiti has been applied and any manager of the property to at all times keep the property free of graffiti.
- 3. Extension.** Property Owners and Managers may apply for an extension through the "Graffiti Inquiry Form." This form is available by contacting 327-5024 or [graffiti@indy.gov](mailto:graffiti@indy.gov).
- 4. Assistance.** Abatement assistance is available through Keep Indianapolis Beautiful (KIB), and other participating organizations. Further, per Chapter 575 of the Revised Code, if at any point assistance is no longer available, the program shall be suspended until such assistance is in operation and available.
- 5. Historic District.** If your property is located in a designated historic district, you will need to contact the Indianapolis Historic Preservation Commission (IHPC) prior to removing graffiti. IHPC can be reached at 327-4406 or by visiting [www.indy.gov/ihpc](http://www.indy.gov/ihpc).

## Department of Code Enforcement

Driving public safety and improving quality of life in the City of Indianapolis / Marion County through the strategic application of civil code regulation, and the efficient and effective administration of:

- PERMITS
- LICENSES
- INSPECTIONS

For a complete list of services and resources, visit us online, in person or give us a call!

### LOBBY HOURS:

Mon, Tue, & Thu: 8:00 a.m. — 5:00 p.m.

Wed: 12:00 p.m. — 5:00 p.m.

Fri: 9:00 a.m. — 5:00 p.m.

Sat, Sun & Holidays: Closed

Questions regarding case history, permits, reports and enforcement? Visit the Citizen Access Portal [Indy.gov/dce/research](http://Indy.gov/dce/research).



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Follow Us On Twitter [@IndyDCE](https://twitter.com/IndyDCE)

To report an ordinance violation or neighborhood concern:

By Phone: **(317) 327-4MAC (4622)**

Go Online: [Indy.gov/RequestIndy](http://Indy.gov/RequestIndy)

Mobile App: [RequestIndy](https://itunes.apple.com/us/app/request-indy/id1011111111) (iPhone/Android)



## GRAFFITI AND UNAUTHORIZED PUBLIC GRAPHIC DESIGNS



DCE  
DEPARTMENT OF CODE ENFORCEMENT

1200 S Madison Ave., Suite 100 Indianapolis, IN 46225  
Phone: (317) 327-8700 • Fax: (317) 327-8696  
[www.Indy.gov/dce](http://www.Indy.gov/dce)

## GRAFFITI



### What is considered Graffiti?

According to **Chapter 575 of the Revised Code**, Graffiti is defined as any unauthorized inscription, word, figure, design, painting, writing, drawing or carving that is written, marked, etched, scratched, sprayed, drawn, painted, or engraved on or otherwise affixed on a component of any building, structure, or other facility by any graffiti implement, visible from any public property, the public right-of-way, or from any private property other than the property on which it exists.

### Why is Graffiti a problem?

Graffiti is an environmental public nuisance and destructive to the rights and property values of neighboring property owners as well as the entire community. Graffiti is a symbol of disorder and lawlessness and contributes to a downward spiral of blight and decay.

## WHAT IS THE PROCESS?

**Step 1** – Citizen reports Graffiti to the Mayor's Action Center.

**Step 2** – An inspector receives the complaint and inspects the property.

**Step 3** – If the inspector determines Graffiti exists, a Notice of Violation is issued to the property owner. Note **Property Owner Assistance and Provision** below.

**Step 4** – From the date the Notice of Violation is mailed, the property owner will have a maximum of 30 days to remove the graffiti. Extensions may be requested and must be submitted at least 10 days prior to the allotted time given in the Notice of Violation.

**Step 5** – After the allotted time, if the graffiti is not addressed, a \$50 citation can be issued.

### Property Owner Assistance and Provision

Included with the notice of violation will be educational materials regarding abatement assistance. Abatement assistance is available through Keep Indianapolis Beautiful (KIB), and other participating organizations. Further information regarding graffiti assistance can be found by visiting [www.kibi.org/programs/beautification/graffiti-free-indy](http://www.kibi.org/programs/beautification/graffiti-free-indy).

**Please note, per Chapter 575 of the Revised Code, if at any point assistance is no longer available, the program shall be suspended until such assistance is in operation and available.**

## WHAT CAN I DO?

### How do I report Graffiti?

To report Graffiti, please call the Mayor's Action Center at **327-4MAC (4622)** or through the RequestIndy app available for smartphones. Be prepared to provide the street address and any necessary details about the property including the approximate location of graffiti on the property.

### How do I determine if a property has already been reported?

To verify if a property has already been reported, visit the Citizen Access Portal at [www.indy.gov/dce/research](http://www.indy.gov/dce/research) and enter the property address or other search criteria.

### How do I track the status of a case?

To track the status of a case, visit the Citizen Access Portal at [www.indy.gov/dce/research](http://www.indy.gov/dce/research), and enter the property address or different search criteria.

